

CHRONIC SNP ENROLLMENT REQUIRED FORMS JOB AID



This guide outlines the qualifying conditions for SCAN's Chronic Condition Plans and the required documentation for a smooth enrollment process.

SCAN CHRONIC SNP PLANS:

SCAN Balance and **SCAN Strive** provide additional health benefits for individuals with at least one of the following conditions:

- ✓ Diabetes Mellitus
- ✓ Congestive Heart Failure (CHF)
- ✓ Cardiac Arrhythmia
- ✓ Coronary Artery Disease
- ✓ Peripheral Vascular Disease
- ✓ Chronic Venous Thromboembolic Disorder

REQUIRED FORMS FOR CSNP ENROLLMENT

Individual Enrollment Form

CSNP Pre-Enrollment Qualification Assessment (QA) for Diabetes, CHF, or CVD Form

- ✓ **Missing form:** Applications without the QA form are denied after 6 days
- ✓ **Electronic enrollment:** QA form is built into the process
- ✓ **Paper enrollment:** QA form is in the sales kit and marketing storefront

CSNP/Strive Physician Confirmation Form

- ✓ **Form issued by:** SCAN Enrollment team
- ✓ **Who Verifies:** Member's current PCP or treating provider only (MD, DO, NP, PA)
- ✓ **Member Action:**
 - Answer Care Coordination Calls
 - Provide treating provider information
- ✓ **Agent Tip:**
 - Provide Physician Confirmation Form for members to take to their provider
 - Monitor members on Dx Verification Report

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AS NEEDED FORMS

Continuity of Care (COC)

- ✓ Submit at the time of enrollment when a COC need identified. All members should be asked if they have any urgent care needs, ongoing treatment(s) or services, have medications that are non-formulary or require prior authorization, or have medical equipment.

Dental Provider Selections

- ✓ Required for plans with embedded dental. If not submitted, member will be auto-assigned a dentist.

Health Risk Assessment (HRA)

- ✓ Submit within 3 days of enrollment. Helps connect members to care. Embedded in electronic enrollment. HRA bonus applies for new SCAN enrollees on select plans.

